



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/ADMIN/F/PCS/2025/13/ 535

Date: 26-05-2025

NOTICE INVITING QUOTATION

Sealed quotations affixed with non refundable Court fee stamps of Rs. 8.25 (Rupees Eight and Twenty-Five paise) only are hereby invited from reputed firms/agencies/individuals for **Pest Control Services** for a period of one year at National Law University and Judicial Academy, Assam, as per the following details and terms & conditions given below, which will be received at the office of the Registrar, NLUJA, Assam during office hours up to **01:30 PM** on or before **June 10, 2025** and will be opened on the same day at **02:00 PM**. The Quotationer/Tenderer or their authorized agents may remain present at the time of opening of the quotations.

Terms and Conditions:

1. The rates should be quoted as shown against the items/works and should be inclusive of GST/taxes applicable at any point of time as per format in Annexure-A.
2. The sealed envelope should bear the following 'superscription' on the top:
"The Registrar, National Law University and Judicial Academy, Assam".
3. The Quotationer/Tenderer will have to deposit earnest money of **Rs. 5000/-** in the form of Demand Draft in favour of Registrar, National Law University and Judicial Academy, Assam. The EMDs will be released after finalization of bid selection process. However, EMD in respect of the successful bidder will be retained as Security Deposit till completion of contract period.
4. **Each Firm must have GST Registration, Trade License, PAN card, Labour License, ESI & EPF Registration Certificate, Income Tax Clearance Certificate, Experience details etc. An attested copy of the same must be submitted along with the Quotation/ Tender.**
5. Prospective bidders should have their registered office at Kamrup/Kamrup (Metro).
6. The contractor shall also supply the requisite workforce with means and materials as well as tools, spares, appliances, machines, implements, vehicles for transportation etc. required for proper execution of work.
7. In the event of any breach of terms and conditions by the contractor, National Law University and Judicial Academy, Assam will have full power to adopt any course of action as the same may deem fit and appropriate to the interest of the National Law University and Judicial Academy, Assam, which may also include penalty.
8. The rate of each service shall remain constant during contract period.
9. This contract may be renewed based on satisfactory performance of the contractor & subject to approval of authority.
10. The contractor will be responsible for the safety of the workforce engaged and should not deploy any minor to work.
11. It is to be clearly understood by the contractor that the contract is purely a commercial engagement and is not an employment. There will be no employer-employee relationship between National Law University and Judicial Academy, Assam and the contractor's employees. Immediately on termination of this contract, the contractor shall be obliged to withdraw all its workforce from the said premises of work.
12. The contractor shall be liable for any damage or compensation payable in accordance with law in respect of or in consequences of any accident or injury to any workmen or other person in their employment as per the provision of the Workmen Compensation Act.
13. Payment will be made on bi-annual basis and bills are to be submitted along with service report(s).
14. Payment shall be released within 15 days from the date of receipt of bills and after satisfactory completion of service.



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15. Any firm/agency/individual indulging in any malpractice or adopting any unfair means will be barred from any work with the University.
16. Past record, (including experience of the University with regard to bidder, in case bidder(s) had been empaneled with the University in the past.) will be duly considered while awarding the work.
17. Selection criteria may include any other condition deemed to be just, fit and proper at that point of time.
18. The University reserves the right to accept or reject any tender without assigning any reason thereof.

Scope of Work:

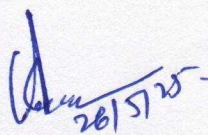
Details of pest control services:

Sl. No	Services	Pest covered
1	Flies Management Service	Flies
2	Rodent Management Service	Rodent, Mice
3	Cockroach Management Service	Cockroach, Red Ants, Black Ants, Spiders, Silver Fish, Lizards etc.
4	Mosquito Management Service	Mosquito, Beehives
5	Snake repellent Service	Snakes
6	Termite Treatments	Termite

The structure details as follows:

1. Administrative Building – 7647 SqM.
2. Academic Building- 5487 SqM
3. Boys Hostel 5160 SqM
4. Girls Hostel 5160 SqM
5. Library Building 4977 SqM
6. Grade-III staff Quarter 1335 SqM
7. Grade-IV staff Quarter 1056 SqM
8. Indoor Hall 1700 SqM
9. Canteen 270 SqM

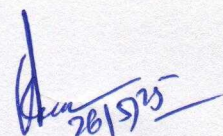
Memo No: NLUJAA/ADMIN/F/PCS/2025/13/ 536-541


Registrar

Dated: 26-05-2025

Copy to:

1. Finance Officer I/C for information.
2. System Administrator, NLUJA, Assam with a request to upload in the University website.
3. Asst. Engineer for information and necessary action.
4. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor.
5. Notice Board
6. Office File


Registrar

<To be printed in letter head of bidder>

Annexure-A

**Quotation for pest control services at National Law University and
Judicial Academy, Assam**

Sl. No	Particulars of Services	Pest covered	Rate per SqM. Including Taxes (INR)
1	General Pest Control Services	House Flies, Cockroaches, Red ants, Black ants, Spiders, Silver fish, lizards etc.	
2	Rodent Management Service	Rodent, Mice	
3	Mosquito Management Service	Mosquito, Beehives	
4	Snake repellent Service	Snakes	
5	Termite Treatments	Termite	
6	Woodborer Pest Control	Woodborer	

Date:

Place:

Authorised Signatory

Seal