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**NATIONAL LAW UNIVERSITY AND JUDICIAL ACADEMY, ASSAM**

**APPLICATION FORM**

**UNIVERSITY FACULTY SERVICE**

**POSITION APPLIED FOR: …………………………………………**

# PART-A

|  |
| --- |
|  |

1. **Name of applicant** (in capital letters):
2. **Contact Information:**

**Postal Address: ……………………………………**

**………………………………………**

**………………………………………**

**Email: ………………………………………**

**Contact No: ………………………………………**

|  |  |  |
| --- | --- | --- |
| Permanent | Temporary | Ad-hoc |

1. **Details of present employment : (Please tick √)**
2. **Present position:**

Designation w.e.f.

Scale of Pay/Academic Level Basic Pay / Cell

## Qualification (To give details of all examinations passed from 10th level onwards)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Examination/ Degree/**  **Diploma** | **Year of**  **course completion** | **% of**  **marks** | **Division/**  **Class/ Rank** | **Board/ University** |
| HSLC/10th Std. |  |  |  |  |
| 10+2 Std. |  |  |  |  |
| Bachelor’s Degree (Please specify) |  |  |  |  |
| Master’s Degree (Please Specify) |  |  |  |  |
| M. Phil (Please specify) |  |  |  |  |
| Ph.D. (Please specify) |  |  |  |  |
| Other 1 (Please specify) |  |  |  |  |
| Other 2 (Please specify) |  |  |  |  |

**6. If qualified in the UGC/CSIR-NET or other UGC accredited similar test (*enclose copy of the certificate*)**

Subject: Year of qualifying:

1. **Details of Refresher / Orientation / Training Programme attended:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Programme attended** | **Duration of the Programme** | | **Organizer** |
| **From** | **To** |
|  |  |  |  |
|  |  |  |  |
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1. **Records of previous employment (copy of such credentials should be enclosed):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of Institution** | **Status of the Institution (whether Govt./ Semi Govt./Central Autonomous/ Private/ Industry)** | **Nature of Experience**  **(whether faculty member/or having research/ industrial experience as mentioned in the eligibility criteria of concerned cadres in the UGC 2018 Guidelines)** | **Period** | | **Required minimum qualification for the post**  **( in fulfillment of criteria provided in**  **UGC 2018 Guidelines and Supreme Court Orders notified from time to time)** | **Highest degree obtained at the time of appointment** | **Remarks** |
| **From** | **To** |
| **(1)** | **(2)** | **(3)** | **(4)** | | **(5)** | **6)** | **(7)** |
|  |  |  |  |  |  |  |  |
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1. **Total length of service on the date of submission of this application (Please mention the date):**

*\*Only the relevant level, as mentioned in the eligibility criteria of the post applied for, may be filled up.*

* 1. Assistant Professor (Stage -1 / Academic Level-10) / Equivalent Grade: …… year(s) ……. month(s) ….…. days
  2. Assistant Professor (Stage -2 / Academic Level-11) / Equivalent Grade: …… year(s) ……. month(s) ……... days
  3. Assistant Professor (Stage -3 / Academic Level-12) / Equivalent Grade: …… year(s) ……. month(s) ……... days
  4. Associate Professor (Stage-4 / Academic Level-13A) / Equivalent Grade: …… year(s) ……. month(s) ……. days
  5. Professor (Stage – 5 / Academic Level-14): …… year(s) ……. month(s) ……. days

1. **Research experience:**
   1. **M. Phil.\* (copy of the certificate should be enclosed)**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Period of M. Phil.** | | **Name of Institute/ University** | **Research Topic (Dissertation)** | **Date of Notification of result conferring**  **the degree** |
| **From** | **To** |
| **(1)** | | **(2)** | **(3)** | **(4)** |
|  |  |  |  |  |

* 1. **Doctoral work\* (copy of the certificate should be enclosed):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Period of Ph.D.** | | **Name of Institute/ University** | **Research Topic (Dissertation)** | **Date of submission of Ph.D.**  **thesis** | **Date of notification of result/ conferring**  **the Ph.D. degree** |
| **From** | **To** |
| **(1)** | | **(2)** | **(3)** | **(4)** | **(5)** |
|  |  |  |  |  |  |

*\* Period spent for research degree will not be considered as the period of experience except part-time Ph.D. period concurrently with regular service with due permission.*

## Post-Doctoral work (copy of the certificate should be enclosed):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of the Institute/ University** | **Area of work with specific topic** | **Duration** | **Sponsored by** | **Remarks, if any** |
|  |  |  |  |  |

**Table – 2**

**Methodology for calculating Academic/Research Score (as per Appendix-II of UGC Regulation 2018)**

(Assessment will be based on evidence produced by the teacher such as: copy of publications, project

sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students’ PhD award letter/certificate, etc.)

**1. Research Papers in Peer-Reviewed or UGC listed Journals**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | Provide details as below | | | | Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences:  08 per paper | | | | | |
| Faculty of Languages / Humanities / Arts / Social Sciences / Library / Education /  Physical Education / Commerce / Management & other related disciplines: 10 per paper | | | | | |
| Journal Sl. No. in Deptt’s list | Publ. Date | Vol. No. | Issue No. | | ISBN/ ISSN No. | First/Corr/Co/ Sole author (Fr/Cr/Co/So) | Impact Factor,  or whether Indexed  (Y/N) | Score claimed | Score Verified |
|  |  | | | | | | | | | |
|  |  |  |  | |  |  |  |  |  |
| Total | | | | | | | | |  |  |

**2a) Publications (other than Research papers)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | **Books authored which are published by:** International publishers: 12 each, National Publishers: 10 each, Chapter in Edited  Book: 05 each, Editor of Book by International Publisher: 10 each, Editor of Book by National Publisher: 08 each | | | | | | |
| Publisher | Subject | Date | ISBN /ISSN  Number | Webpage  in which listed | Score claimed | Score Verified |
|  |  | | | | | | |
|  |  |  |  |  |  |  |
| Total | | | | | |  |  |

#### **2b) Publications (Translation works in Indian and Foreign Languages by qualified faculties)**

|  |  |  |  |
| --- | --- | --- | --- |
| Chapter or Research paper: 03 each Book: 08 each | | | |
| **Encl.**  **Sl No(s).** | Mention details of the publications | Score claimed | Score Verified |
|  |  |  |  |
| Total | |  |  |

**3. Creation of ICT mediated Teaching Learning Pedagogy and content and development of new and innovative course and curricula**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Development of Innovative pedagogy: 05 each creation 2. Design of new curricula and courses: 02 each curricula / course | | | |
| **Encl. Sl No(s).** | Mention details of contribution as applicable | Score  claimed | Score Verified |
|  |  |  |  |
| Total | |  |  |

**3c)** Contribution in **MOOCs**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Development of complete MOOCs in 4 quadrants (4 credit course) : 20 each (*In case of MOOCs of lesser credits 05 marks/credit*) 2. MOOCs (developed in 4 quadrant) per module/lecture: 05 each 3. Content writer/subject matter expert for each module of MOOCs: 02 each (*at least one quadrant*) 4. Course Coordinator for MOOCs (4 credit course): 08 each (*In case of MOOCs of lesser credits 02 marks/credit*) | | | |
| **Encl.**  **Sl No(s).** | Mention details of contribution as applicable | Score claimed | Score Verified |
|  |  |  |  |
|  | Total |  |  |

#### **3d) E-Content**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Development of e-Content in 4 quadrants for a complete course/e-book: 12 each 2. e-Content (developed in 4 quadrants) per module: 05 each 3. Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant): 02 each 4. Editor of e-content for complete course/ paper /e-book: 10 each | | | |
| **Encl. Sl No(s).** | Mention details of contribution as applicable | Score  claimed | Score Verified |
|  |  |  |  |
| Total | |  |  |

**4a) Research Guidance**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | Name of Student | Ph.D. Degree awarded: 10 per Degree Thesis submitted: 05 per Thesis  M.Phil./P.G. dissertation: 02 per degree awarded | | | | |
| Department  (mention Institution, if not in NLUJAA) | Year | | Score claimed | Score Verified |
| Thesis  Submitted | Degree  Awarded |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

**4b) Research Projects Completed**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | More than 10 lakhs: 10 each  Less than 10 lakhs: 05 each | | | | | |
| Funding Agency | PI / Co-PI | Amount | Period | Score  claimed | Score Verified |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

**4c) Research Projects Ongoing**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | More than 10 lakhs: 05 each  Less than 10 lakhs: 02 each | | | | | |
| Funding Agency | PI / Co-PI | Amount | Period | Score  claimed | Score Verified |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

**4d) Consultancy**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | Consultancy: 03 each consultancy | | | | | |
| Sponsor (Res) / Client (Consultancy) | PI / Co-PI | Amount | Period | Score claimed | Score Verified |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

**5a) Patents**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | International: 10 each  National: 07 each | | | | | | |
| Sponsor | PI/ Co-PI | Whether Patent / Technology transfer  / Product / Process | Date | National / International level | Score claimed | Score Verified |
|  |  |  |  |  |  |  |  |
| Total | | | | | |  |  |

**5b) \*Policy Document (Submitted to an International body / organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)**

|  |  |  |  |
| --- | --- | --- | --- |
| International: 10 each  National: 07 each  State: 04 each | | | |
| **Encl. Sl**  **No(s).** | Mention details of Policy Documents | Score claimed | Score Verified |
|  |  |  |  |
| Total | |  |  |

**5c) Awards/Fellowship**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | International: 07 each  National: 05 each | | | | | |
| Name of Fellowship / Award | Name of Academic Body | Level  (Int’l /Nat’l /Univ.) | Year /  Period | Score claimed | Score Verified |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

1. **Invited lectures / Resource Person / paper presentation in Seminars/ Conferences/full paper in Conference Proceedings**

**(Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | International (Abroad): 07 each International (within country): 05 each National: 03 each  State/University: 02 each | | | | | |
| Role (Inv. Lect /paper) | Programme and Institution | Level  (Int’l /Nat’l / Univ.) | Date(s) | Score claimed | Score Verified |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

**The Research score for research papers would be augmented as follows:**

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

|  |  |  |  |
| --- | --- | --- | --- |
| i) | Paper in refereed journals without impact factor | - | 5 Points |
| ii) | Paper with impact factor less than 1 | - | 10 Points |
| iii) | Paper with impact factor between 1 and 2 | - | 15 Points |
| iv) | Paper with impact factor between 2 and 5 | - | 20 Points |
| v) | Paper with impact factor between 5 and 10 | - | 25 Points |
| vi) | Paper with impact factor >10 | - | 30 Points |

(a)Two authors: 70% of total value of publication for each author.

(b)More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

**Joint Projects:** Principal Investigator and Co-investigator would get 50% each.

#### Note:

* Paper presented if part of edited book or proceeding then it can be **claimed only once**.
* For **joint supervision** of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both **shall get 7 marks** each.
* For the purpose of calculating **research score** of the teacher, the combined research score from the categories of 5(b),
* \*Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have **an upper capping of 30%** of the total research score of the teacher concerned.
* The research score shall be from the minimum of **three categories** out of six categories.

**VERIFICATION AND RECOMMENDATION BY THE SCREENING COMMITTEE**

**(Consolidated Report)**

**ON THE APPLICATION OF………………………………………………………..**

**FOR THE POSITION OF :………………………………………………………….**

**(This page must be printed and annexed by the applicant at the end of the application)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Grading (as per Table-1)** | **Research Score (as per Table-2)** | | **Remarks** |
|  |  |  | |  |
|  |  |  | |  |
|  |  |  | |  |
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|  |  |  | |  |
| **Found to be eligible for Interview**  **Remarks, if any:** | | | **Signature with date: Name :**  **Designation:**  **Signature with date: Name :**  **Designation:**  **Signature with date: Name :**  **Designation:** | |