

**GENERAL INSTRUCTIONS**

1. Application form duly filled in all respect by the candidate must be supported by attested copies of all certificates, Mark Sheets, evidence of teaching/research experience and production of LL.M./ M.A./ M.Phil/ Ph.D./ NET certificates, copies of reprints of published articles, certificate containing the record of date of birth, etc.
2. Incomplete application form without the prescribed fee shall summarily be rejected.
3. **The University reserves the right:**
  - (i) to draw panel(s) for future appointment(s) in the event of non- joining of candidate(s) within the stipulated time.
  - (ii) to consider candidates applying from abroad or from PWD/PC category for Skype interview; and
  - (iii) not to fill up any of the advertised positions.
4. Qualifications and other conditions applicable are as prescribed in UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018 and as amended from time to time.
5. The period of time spent by the candidates to acquire M.Phil and/or Ph.D. Degree shall not be considered as research experience.
6. Reservations of posts shall follow Govt. of India Reservation Policy.
7. Relaxation in educations qualifications, experience, age to the reserved category candidates will be permissible as per Government of India rules.
8. Candidates belonging to SC/ST category must submit appropriate certificates issued by the competent authority as per the format prescribed by the Government of India. Those who fail to submit the required certificate(s) will be treated as General Category, subject to fulfilment of other terms and conditions.
9. The candidates applying under PWD/PC Category are required to submit the Disability Certificate issued by competent authority in the format prescribed by Government of India for this purpose.
10. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received in response to an advertisement is large and it will not be convenient or possible to interview all the candidates, the University, at its discretion, may restrict the number of candidates to a reasonable limit on the basis of qualifications/experience higher than the minimum prescribed in the advertisement.

11. Separate Application Form is required to be filled up for each post.
12. Candidates applying for the post of Professor and Associate Professor are advised to ensure that they possess the minimum API scores prescribed and evidence in this regard be attached with the application.
13. The eligibility of the candidates will be determined on the basis of qualifications acquired by them up to the last date fixed for receipt of applications.
14. The University reserves the right to withdraw any advertised post at any time without assigning any reason. The right is also reserved with the University either to fill or not to fill the post and its decision in this regard shall be final.
15. The University reserves the right to modify/ withdraw/ cancel any communication made to the candidate(s) at any stage in case of any inadvertent error in the process of selection that may be detected even after issue of appointment letter.
16. The University shall verify the antecedents or documents submitted by a candidate at any time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has undesirable / clandestine antecedents and has suppressed the said information, then her / his service shall be terminated.
17. The University reserves the right to disqualify any candidate who may have been shortlisted based on wrong information provided by the candidate or any inadvertent error on the part of the University. Person who may be selected / appointed based on wrong information supplied by the candidate may be terminated at any stage.
18. The University reserves the right to alter / insert any corrections / additions in the advertisement/website in the event of any typographical error before the last date prescribed for the receipt of the applications, for which the candidates are advised to be in the lookout for announcements in the NLUJA, Assam website.
19. The University reserves the right to disqualify any candidate who attempts to lobby or canvas to influence the selection process.
20. The University will not be responsible for either any incomplete application by a candidate or any delay in submitting the application by a candidate, on any account.
21. Applicant serving in Government / Semi – Government organizations / Public Sector Undertakings / Autonomous bodies must send their applications **through proper channel** (along with No Objection Certificate). Applications received without the recommendations of the employer will not be considered. However, an advance copy of application may be sent followed by the original application through proper channel. Further, **all applicants shall submit three (03) reference letters from acknowledged persons of the domain.**
22. Candidates shall have to produce original documents at the time of appearing in interview.
23. The online applications must be submitted on or before the last date mentioned in the advertisement, i.e. **30.04.2026.**

24. A candidate, who has applied earlier informally and sent his/her bio-data/academic vitae earlier to the Vice-Chancellor or any other competent authority of the University, must apply afresh by following the procedure.
25. Candidates are advised to submit their applications well in advance and not wait until the last date for submission. The University shall not be responsible for any technical issues, network problems, or other difficulties encountered while uploading the application at the last moment, and no correspondence in this regard will be entertained.
26. Incomplete applications or without relevant supporting uploads (self- attested copies of degree / certificates / mark sheets / experience certificates / caste certificates etc.) will be rejected at the threshold.
27. Candidates must download the 'Form for Details of Refresher / Orientation / Training Programme Attended' from the link provided below and upload the duly filled-in form in the 'Additional Upload' section of the online application form.  
Link: <https://nluassam.ac.in/docs/recruitment/2026/UFS/details of ROT.docx>

### **HOW TO APPLY:**

The application form may be accessed through the University website. Applicants shall fill in the application in the prescribed format and upload the duly completed form along with relevant supporting documents and proof of payment of the prescribed application fee of ₹2,500/- (₹1,500/- for SC/ST/PwD candidates) through the designated application link available on the website within the stipulated time. The application fee shall be paid through the online payment link provided on the website.

### **Important Points:**

- Candidates shall have to produce original documents at the time of appearing in Interview.
- The decision adopted by the University authorities at any stage of the selection process will be final and binding
- Selected candidates will be governed by the University Service Regulations.
- No TA/DA will be paid to any candidates for appearing in written test and interview.

Sd/-  
**Registrar**