



National Law University and Judicial Academy, Assam

Hajo Road, Amingaon, Guwahati-781031, Assam (India).

POLICY FOR CONDUCTING REMEDIAL CLASSES

Guidelines for Conducting Remedial Classes

To bridge the knowledge gap of the students following strategy has been developed by the NLUJA. Slow learners are identified on the basis of result analysis and given special attention. Remedial Classes are organised for such slow learners. Special theoretical, tutorial and practical classes are arranged as per the schedule notified in well advance. Teachers also arrange personal contact sessions for advancement of the slow learners. Such personalised interactions with the teachers help the students to eliminate their weak points and clear doubts.

For conducting Special Classes for Week students the policy is adopted

1. The remedial classes can be conducted for backlog subjects as well as regular subjects.
2. The students who failed in last regular examination and mid-terms exams shall be considered as academically week students. However, other students may also be permitted to attend the remedial classes.
3. The subjects where such failure is observed due to inadequate academic inputs should be considered for Remedial classes.
4. The remedial classes may be offered for entire curriculum or specific modules depending on analysis carried out at institute level.
5. Remedial classes may be conducted by faculty from NLUJA or through any external expert if required (for external experts the faculties are advice to give the name of expert in advance to examination section for necessary arrangement).
6. Preferably, teacher for remedial course should be other than the one who actually taught.
7. Remedial classes shall be conducted with the consent of academically week students and without affecting the regular classroom timings (Academic calendar).



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8. The faculty will record all the data such as attendance, materials provided, students feedback, extent of academic improvement in the students' performance, etc.
9. The students should be examined regularly to see the progress in the performance.
10. The student's feedback (anonymous) will be taken every fortnight to know if the students are actually satisfied with these classes and should be kept with records.
11. Remedial classes will be organised and schedule before the end-semester examinations are coming
12. The faculties are advised to submit the report of remedial classes to the Examination section after the schedule classes is over
13. The attendance will be mark and students will take benefits of this attendance in their regular academic activities
14. Students may advice/suggest the name of subjects and teacher for remedial classes accordingly the teacher may have allotted the same