



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/ADMIN/F/HOSTEL/2022/10/ 1132

Date: 03-07-2023

SHORT NOTICE INVITING QUOTATION

Sealed quotations are hereby invited affixed with non-refundable Court Fee Stamp of Rs. 8.25 (Rupees Eight and Twenty-Five paise) only from reputed PWD Registered Firms/Vendor/Contractors for **Aluminium framed particle board partition and Aluminium Grill works** at National Law University and Judicial Academy, Assam as per the terms & conditions given below which will be received at the office of the Registrar, NLUJA, Assam during office hours up to **01: 30 PM** on or before **12-07-2023** and will be opened on the same day at **02:00 PM**. The Firms or their authorized representative may remain present at the time of opening of the quotations.

Sl. No.	Items Description	Quantity	Remarks
1	1.5mm thick Aluminium framed particle board partition (including doors and accessories)	1050 SqFt.	As per instruction by University authority
2	Aluminium Grill for Window	300 SqFt.	

Scope of work:

1. Aluminium framed particle board partition and Aluminium Grill works as per instruction by University Authority
2. Aluminium frame thickness should be minimum 1.5 mm.

Terms and Conditions:

1. The rates should be quoted against the work and should be inclusive of all GST/taxes applicable at any point of time.
2. The sealed envelope should bear the following superscription "The Registrar, National Law University and Judicial Academy, Assam".
3. The Firm will have to deposit Earnest Money of **Rs. 5000/-** each in the form of Demand Draft in favour of "**Registrar, National Law University and Judicial Academy, Assam**".
4. The undersigned reserves the right to accept or reject any tender without assigning any reason thereof.
5. Any deviation from terms and conditions shall invite cancellation of Quotation/Tender/Bills etc. and forfeiture of security deposit.
6. **Each firm must have PWD registration, GST registration, Income Tax Clearance certificate, PAN Card. A Self-attested copy of the above mentioned documents must be submitted along with the Quotation.**
7. In case there is no approved rate of any item required for the aforesaid construction work, the supplier will have to supply the same at reasonable price, but not more than the Maximum Retail Price/market price, whichever is less.
8. In case lowest rate is quoted by one firm for some items and by other firms for other items, then the firms will have to give their willingness/consent letter to supply any or all of the materials as above as per approved rates of the undersigned. If the lowest quoted rate is higher than the MRP/market price, then payment will be made as per the MRP/market price.
9. Any firm/supplier indulging in any malpractice or adopting any unfair means will be barred from any work with the University.
10. Past records of the firms/suppliers/contractors will be duly considered while awarding the work.
11. Any other condition deemed to be justified, fit and proper at any point of time.

Memo No: NLUJAA/ADMIN/F/HOSTEL/2022/10/ 1133-1136

Copy to:

1. Finance officer I/C for information.
2. System Administrator, NLUJAA with a request to upload in the University website.
3. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor
4. Notice Board

Registrar(i/c)
Date: 03-07-2023

Registrar(i/c)

(To be printed in letter Head of Contractor/Firm/Vendors)

Price Bid for 1.5 mm thick Aluminium Framed Particle Board
Partition and Aluminium Grills

Sl. No.	Items Description	Quantity	Rate (Incl. GST)	Amount (Incl. GST)
1	1.5mm thick Aluminium framed particle board partition (including doors and accessories)	1050 SqFt.		
2	Aluminium Grill for Window	300 SqFt.		
3	Total amount in Rs.			

Seal & Sign of Contractor/Firm/Vendor